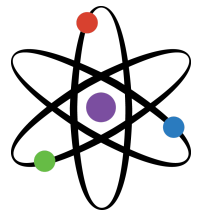


Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



Contact and Health Information

Child's Name		Date of Birth	Home Phone
Home Address	City	State	Zip
Parent/Guardian Name		Relationship to Child	
Home Address	City	State	Zip
Cell Phone	Other Phone		Email
Employer		Work Phone	
Parent/Guardian Name		Relationship to Child	
Home Address	City	State	Zip
Cell Phone	Other Phone		Email
Employer		Work Phone	

Emergency Contacts: Parents cannot be listed as emergency contacts. List the name of at least one person who can be contacted in the event of an emergency or illness if you cannot be reached. Any person listed should be able to assist in contacting you and at least one person must be within one hour of the school and able to take responsibility for the child in case you cannot be contacted.

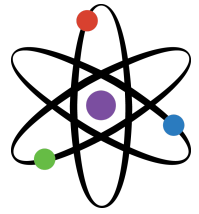
Name :	Relationship to child: _____
Phone:	City: _____ State: _____
	Alt. Number: _____
Name :	Relationship to child: _____
Phone:	City: _____ State: _____
	Alt. Number: _____

Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



Health and Medical Needs

Does your child have any food, medication, environmental, or other allergies? If yes please list and explain.

No Yes

Does your child have any dietary restrictions? If yes please list and explain.

No Yes

Does your child have any health or medical conditions that require special consideration or have been hospitalized before? If yes please list and explain.

No Yes

Is your child currently using any medication, food supplement, or medical food (such as electrolyte solution)? If yes please list and explain.

No Yes

Physician/Clinic/Hospital Name: _____

Provider Address: _____ Provider Phone Number: _____

Emergency Transportation Authorization

Portsmouth STEM Academy (PSA) has permission to secure emergency transportation for my child in the event of an illness or injury, which requires emergency treatment. The emergency transportation service will determine the facility to which my child will be transported.

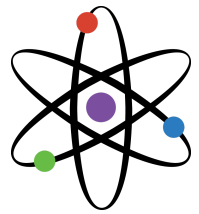
Parent/Guardian Signature: _____ Date: _____

Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



Authorized Child Release

My child, _____ may be released from PSA to the following list of people. Parents are to include their name(s) on this list. (Emergency transportation contacts must be included.)

Only these individuals

Name	Relationship to Child	Phone Number(s)

You may choose to modify this list at any time throughout the year. If on short notice, your child needs to go home with an individual not on this list, please contact PSA via telephone.

- My child is allowed to walk home.
- My child is allowed to go home with other individuals.
- My child is allowed to walk locally to a parent/guardian.
- My child is allowed to drive themselves home.

Signature of Parent/Guardian

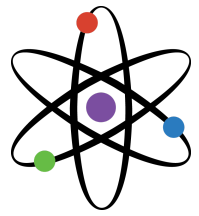
Date

Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



Chromebook and Media Release

Definitions

- User includes employees, students and guests using PSA equipment.
- Minor user includes all users under the age of 18 years.
- Network includes wired and wireless technology networks including school networks, cellular networks, and commercial, community or home-based wireless networks connected to PSA resources.
- Equipment includes Chromebooks, phones, PDAs, MP3 players, mobile, computing and storage devices, e-readers, desktop computers, and related accessories.

Portsmouth STEM Academy (PSA) strongly believes in the educational value of electronic services, and integrates such resources into our daily curriculum. PSA will make reasonable efforts to protect students from inappropriate content or experiences during their use of designated electronic curriculum and resources. PSA electronically monitors student computers while they are in use and may collect and compile data regarding usage.

Your signature indicates your acknowledgement and understanding of the following standards. As a user of this service, your child will be expected to abide by the following network guidelines, and violation of these rules will be subject to PSA's corrective and disciplinary policies.

Network Guidelines

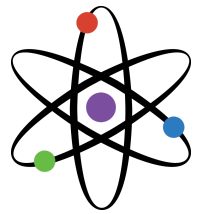
- **Personal Safety**
 - Minor users shall not post personal contact information about themselves or other people without the permission of PSA staff. Personal contact information includes, but is not limited to, photos, addresses or telephone numbers.
 - Minor users will not agree to meet with someone they have met online without parental approval.
 - Users and/or parents will promptly disclose to a teacher or other school official, any message received that is of an inappropriate personal, threatening, or uncomfortable nature.
- **Prohibited Activities**
 - Users will not attempt to gain unauthorized access to PSA's network resources.
 - Users shall not attempt to log in through another person's account or access another person's files for any reason without permission or authorization.
 - Users will not make deliberate attempts to disrupt the computer system or destroy data.
 - Users will not use PSA's network to engage in any unauthorized or illegal act, including bullying.
 - Users will not read, move, rename, edit, delete, or in any way alter the files that have been created or organized by others without authorization.
 - Users will not install software on any PSA computers or network without authorization.
 - Users will not alter hardware or software setups on any PSA computer resources without authorization.

Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



- **Security**

- Users are responsible for their individual accounts and will not share their account access with others.
- Users will notify a teacher or school official if they have identified a possible security problem with PSA resources.
- Users will use only provided or authorized equipment to access PSA resources.

- **Inappropriate Language**

- Restrictions against inappropriate language apply to public messages, private messages, and material created for assignments or to be posted on web pages.
- Users will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- Users will not engage in personal attacks, including prejudicial or discriminatory attacks.
- Users will not harass another person. Harassment is persistently acting in a manner that is designed to distress another person.
- Users will not knowingly or recklessly post false information about a person or organization.

- **Educational Use**

- Users will use PSA resources for educational and school-related purposes.
- Users will not post chain letters or engage in personal or non-school activities on PSA resources.
- PSA staff or contractors may monitor and access any equipment connected to an activity associated with PSA network resources.

- **School Property**

- Students should demonstrate school pride by showing respect for school property. Any student caught marking or defacing school property in any way will face disciplinary action and will be assessed a fee for damages. Should a student be negligent or abusive to school property, they will be assessed a fee to cover the replacement value of the item(s) damaged.

Chromebook Use and Care

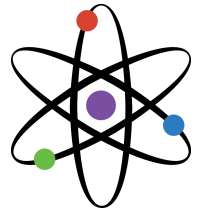
- Never expose a Chromebook to long-term temperature extremes, or direct sunlight. An automobile is not a good place to store a Chromebook
- Do not eat or drink around your Chromebook
- Avoid applying liquids to the Chromebook. The Chromebook can be cleaned with a soft, slightly water-dampened, lint free cloth. Do not use window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the Chromebook. Use of unapproved cleaners may damage the Chromebook.
- Avoid placing weight on the Chromebook
- Never throw or slide a Chromebook
- Take care when plugging and unplugging headphones and other Chromebook accessories.
- Chromebooks must be charged and ready for use each school day.

Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



- Each Chromebook has an unique identifier, and at no time should the numbers or labels be modified or removed.
- Chromebooks must remain free of stickers, writing, painting, or any other forms of adornment.

Damages to School Property

- The Portsmouth STEM Academy's Board of Education will charge any student who loses or willfully damages school property at the full replacement value of the lost or damaged items.

Media Release

- Portsmouth STEM Academy is an environment that utilizes video, audio, photo and web-based communication to fulfill assignments and for publications such as newsletters, press releases, photo displays, websites, etc. In the event of Remote Learning, videos may be displayed of the active classroom on Google Hangout, Zoom, or other methods of communication. Each student must have a Photo Release signature giving or denying permission to use students' photographs and/or videotaped images.
- Throughout the school year, students will attend programs, events, activities and field trips along with normal classroom routines that support their education, promote community service and/or encourage positive behavior. PSA staff may document these events by taking photographs or video. Students may be highlighted in efforts to promote PSA activities and achievements. Students may be featured in materials to increase public awareness of our school through newspaper, radio, TV, school website, and other forms of media.
- By initialling the Parent Signature page, you choose whether or not to give PSA and its employees, representatives, and authorized media organizations permission to print, photograph and record your child for use in audio, video, film and other electronic, digital and printed media.

Parent/Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

(Initial one of the following)

I give permission for my child's name, photo or video to be used in school related public media.

I give permission for my child's name, photo or video to be used in school related public media *except:*

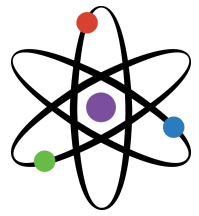
I do not give permission for my child's name, photo or video to be used in school related public media.

Portsmouth STEM Academy

614 3rd St, Portsmouth, OH 45662

portsmouthacademy.org

P: 740.351.0591



Parent/Student Handbook Signature Page

My child and I read the attached Parent/Student Handbook, and we understand the rules and policies of Portsmouth STEM Academy.

We are committed to the vision of Portsmouth STEM Academy and will make sure the student:

- follows the Dress Code policy
- attends school on time each day
- follows the school code of conduct
- turns in required forms in a timely fashion

We have read and understand the following policies in Student Handbook

- Admissions Policy
- Withdraw Policy
- Acceptable Use Policy
- Safety Communication Letter

Student Name _____

Parent/Guardian Signature _____

Student Signature _____

Date _____

Student Forms Checklist

All Students -- Returning and New

- ___ Parent/Student Signature Page
- ___ Child Release Form
- ___ Emergency Medical Form
- ___ Permission to Administer Medication
- ___ Chromebook/Media Agreement

New Student Enrollment Forms Checklist

- ___ Application
- ___ Release of Records
- ___ Birth Certificate
- ___ Immunization Record
- ___ Custody Paperwork (if applicable)
- ___ IEP and ETR (if applicable)